

**Acknowledgement:** We acknowledge that we meet and work on the land of the Wurundjeri people of the Kulin Nation. We pay our respects to the Elders, past and present and recognize the strength, resilience and capacity of Aboriginal and Torres Strait people in this land.

<b>Chair</b>	Jesse Gardner-Russell (President)	
<b>Board Members in attendance</b>	Yingchen Zhao (General Secretary) Junyi (Johnny) Zheng (Treasurer) - Online Rosalie Ritter-Jones (Vice President) Yujia (Lucy) Zhang Amin Abedini - Online Bolor Jamiyandagva Devyani Vadke	
<b>Staff Members in attendance</b>	Sajal Goundar (CEO) Kelvin Hoang (Manager, Business Operations & Finance)	
<b>Observers</b>	Ned Manus (Queer Officer) Siti Fathonah Wijayanti (Faculty Council Member)	
<b>Absent</b>	None	
	<b>1 – FORMAL MATTERS</b>  <b>1a. Welcome &amp; Acknowledgment</b>  The Vice President opened the meeting at 4:07pm with an Acknowledgement of Country and welcomed all members.  <b>1b. Attendance</b>  <b>1c. Declarations of Interest</b>  No New Declarations.  <b>1d. Minutes &amp; Follow-up log actions (Attachment 1d)</b> <b>Motion:</b> The minutes of the GSA Board meeting held on 28 <sup>th</sup> February 2024 be accepted with no amendments. <b>Moved:</b> Rosalie Ritter-Jones (Vice President) <b>Seconded:</b> Yingchen Zhao (General Secretary)  Jesse Gardner-Russell (President) is absent. All in favour, no one abstaining, no one against. Motion carries.  <b>Procedural Motion:</b> That the meeting move in camera. All in favour, no one abstaining, no one against. Motion carries.	<b>Presenter, Time allocated</b>  President 15 min
	The President has joined the meeting and will lead the proceedings as the chairperson.  <b>2 – BOARD REPORTING</b>  <b>2a. President’s Report</b>	Board Members 30 min

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- The GSA President will now participate in the University Executive, which will provide greater insight into university affairs and access to all faculty strategic plans.
- The President will also be joining the Provost Advisory Committee next month.
- A meeting was held with the President of the Academic Board to discuss academic integrity matters.

**2b. General Secretary’s Report**

- Noted as read.

**2c. Vice-President’s Report**

- The Constitution and Electoral Regulations Review Working Group and the Grad Group Working Group are making good progress.
- Attendance is planned for the Academic Board meeting.
- Regarding the FC meetings, the Vice President reported that the first meeting in February went smoothly, and efforts have been focused on organising more events.

**2d. Treasurer’s Report**

- Collaborated with the MBOF to wrap up the financials for the previous year.
- Worked with the CEO on finalizing the honorarium memo.
- The primary focus for the next couple of months will be on the handover process.
- Efforts are underway to schedule the next meeting for the Strategic Advocacy Working Group.

**2e. Yujia Lucy Zhang’s Report**

- The first meeting of the ISESWG took place in March, with the next meeting scheduled after Easter.
- Representing GSA as one of the judges for the HPP Grant.

**2f. Bolor Jamiyandagva’s Report**

- Attended the Committee Representative training session.
- Held a meeting with the APC Co-chair and took notes for inclusion in the handover documentation.
- Participated in the Thematic Values Study alongside Devyani Vadke, focusing on topics such as heritage buildings and information for future decision-making regarding spaces, activities, and rituals.

**2g. Amin Abedini’s Report**

- Participated in the meetings of both the Constitution and Electoral Regulations Review Working Group and the Grad Group Working Group.
- Held a meeting with the CEO to discuss various matters, including CAPA, the upcoming AGM, as well as handovers and organizational sustainability.
- Attended the Committee Representative training session.

**2h. Devyani Vadke’s Report**

- Planning to connect with the SE manager to collaborate on event ideas.
- Became a member of the Faculty of Education Student Advisory Committee and the Faculty of Education Learning and Teaching Committee.

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<ul style="list-style-type: none"> <li>- Collaborating with the P&amp;A Team to gather survey data specific to faculties.</li> </ul>	
<p><b>3 – MATTERS FROM THE REPRESENTATIVE &amp; FACULTY COUNCILS</b></p> <p><b>3a. Minutes of Representative Council Meetings</b></p> <ul style="list-style-type: none"> <li>• Meeting held on 20<sup>th</sup> March 2024</li> </ul> <p><b>3b. Recommendations from the Representative Council for Board consideration.</b></p> <p><b>Outcome:</b> No recommendations from RC Meeting.</p> <p><b>3c. Minutes of Faculty Council Meeting</b></p> <ul style="list-style-type: none"> <li>• No Meeting held in March.</li> </ul> <p><b>3d. Recommendations from the Faculty Council for Board consideration</b></p> <p>No recommendations from FC Meeting.</p>	<p>To Be Noted 5 mins</p>
<p><b>4 – MATTERS FROM WORKING GROUPS</b></p> <p><b>Outcome:</b> Board informed about the work and recommendations from the working groups.</p> <p><b>4a. Minutes &amp; Recommendations from Grad Group Working Group</b></p> <ul style="list-style-type: none"> <li>• Meeting held on 6<sup>th</sup> March 2024</li> <li>• New Grad Group Funding Model</li> </ul> <ul style="list-style-type: none"> <li>- The Vice President addressed the significant changes to the funding model.</li> <li>- The CEO clarified that there are three ways for claims to be made. Firstly, there's automatic upfront funding, applicable to groups with more than 1,000 members. Secondly, there's the new method being implemented, which involves upfront funding through application. Thirdly, the option of reimbursement remains available.</li> </ul> <p><b>Motion:</b> The GSA board approves the new funding model for annual grants as proposed by the grad group working group.</p> <p><b>Moved:</b> Rosalie Ritter-Jones (Vice President)</p> <p><b>Seconded:</b> Jesse Gardner-Russell (President)</p> <p>Yingchen Zhao (General Secretary) absent. All in favour, no one abstaining, no one against. Motion carries.</p> <p><b>4b. Minutes &amp; Recommendations from Strategic Advocacy Working Group</b></p> <p>No Meeting held in March 2024.</p> <p><b>4c. Minutes &amp; Recommendations from Constitution, Electoral Regulations &amp; Governance Charter Working Group</b></p> <ul style="list-style-type: none"> <li>• Meeting held on 26<sup>th</sup> March 2024</li> <li>• February Working Group Meeting Minutes</li> </ul> <ul style="list-style-type: none"> <li>- The Vice President mentioned that a few wordings and formatting issues were addressed and fixed.</li> </ul>	<p>15 mins</p> <p>Vice-President</p> <p>Treasurer</p> <p>Vice President</p>

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<ul style="list-style-type: none"> <li>- The CEO clarified that the Explanatory Memo details all the significant changes made to the Constitution.</li> <li>- The President proposed an amendment to add an eligibility clause to section 7.6 to have a robust conflict of interest mitigation framework.</li> <li>- The CEO noted that the proposed amendment will be shared with Moores Legal to ensure compliance with legal requirements.</li> </ul> <p>I. <b>Proposed New Constitution</b></p> <p>II. <b>Explanatory Memo – Changes to Constitution</b>  <b>Amendment:</b> To insert into section 7.6 of the proposed Constitution that “is not a director or staff or a previous director or staff within the preceding 12 months of any other organization listed in the schedule four of the University of Melbourne Council Regulation.  <b>Moved:</b> Jesse Gardner-Russell (President)  <b>Seconded:</b> Yujia (Lucy) Zhang  Yingchen Zhao (General Secretary) absent. All in favour, no one abstaining, no one against. Motion carries.</p> <p>III. <b>Updated Governance Charter</b>  <b>Motion:</b> The GSA board approves the attached updated governance charter subject to approval and acceptance of the new constitution.   <b>Moved:</b> Rosalie Ritter-Jones (Vice President)  <b>Seconded:</b> Jesse Gardner-Russell (President)  Yingchen Zhao (General Secretary) absent. All in favour, no one abstaining, no one against. Motion carries.</p> <p><b>4d. Minutes &amp; Recommendations from Strategic Plan Working Group</b></p> <ul style="list-style-type: none"> <li>• Meeting held on 19<sup>th</sup> March 2024</li> </ul> <ul style="list-style-type: none"> <li>- Advertised for a consultant to assist with drafting the Strategic Plan.</li> <li>- Established timelines for the review process and for providing recommendations.</li> </ul> <p><b>4e. Minutes &amp; Recommendations from International Graduate Students Working Group</b></p> <ul style="list-style-type: none"> <li>- The first meeting was conducted to discuss the smooth execution of all planned events and to address any support-related issues that may have arisen.</li> <li>- Expecting two meetings in April and working to progress with the handover process.</li> </ul>	<p>President</p> <p>Yujia (Lucy) Zhang</p>
<p><b>5– OTHER BUSINESS</b></p> <p><b>5a. Questions and other business.</b>  No other business was discussed.</p> <p><b>5b. Meeting to move in camera.</b>  <b>Procedural Motion:</b> That the meeting move in camera.</p>	<p>President 10 min</p>



## GSA Board Meeting Minutes

Wednesday, 27 March 2024

4:00pm – 7:15pm

Room 198-L1-141 | Zoom

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<b>Close of Meeting 7:40 PM</b>
<b>Next Board Meeting – 24th April 2024</b>